

GUYRA CENTRAL SCHOOL

Years 7-12 Information Booklet
2017



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STAFF LIST

Mrs Jo Burgess	Principal
Mrs Susan Dolby	Deputy Principal
Mrs Lynda Hopwood	Head Teacher - English, HSIE, Drama and Careers
Miss Susan Leamon	Head Teacher – Teaching and Learning, PD/H/PE, Music, Art, LOTE and TAS
Miss Eunice Blair	Head Teacher – Mathematics, Science, Computing Studies and Agriculture
Mrs Kylie Adams	Aboriginal Education Officer
Mr Steven Ahern	Careers, Legal Studies, Commerce and Retail
Mrs Yvette Ballard	Science, Biology, Chemistry, Earth and Environmental, Senior Science, Mathematics
Mr Derrick Craigie	Science
Mr Terry Curran	Music
Mr Michael Evans	Technology Mandatory and Technics
Mrs Vicki Layland	English and History
Mr Scott Miller	English and History
Mrs Linley Ryan	Science, Agriculture and School Farm
Ms Sarah Steele	PD/H/PE, Fitness, Sports Co-ordination
Mr Ben Tobler	Mathematics, Information Software Technology
Miss Clea Townsend	English, HSIE, Ancient History and Elective History
Ms Kirsten Reim	Visual Arts, Visual Design, Photography and Food Technology
Mrs Kerrie McFarlane	Library
Mrs Nolene Dawson	Senior Administration Manager
Mrs Lynette Aspey	School Administration Officer
Mrs Louise Dowden	School Administration Officer
Mrs Raelene Doyle	School Administration Officer
Mrs Jo Cameron	School Administration Officer
Mrs Natasha Roberts	School Administration Officer
Mrs Jodie Stewart	School Administration Officer
Mrs Sheree Ward	School Administration Officer
Mrs Jessica Watters	School Administration Officer
Mrs Julie Burey	School Learning Support Officer
Mrs Cassie Gaddes	School Learning Support Officer
Ms Karen Faint	School Learning Support Officer
Mrs Rachel Knight	School Learning Support Officer
Mrs Sally MacDougall	School Learning Support Officer
Mrs Donna Mayled	School Learning Support Officer
Mrs Gwyn Pearson	School Learning Support Officer
Mrs Nadine Youman	Student Officer for Welfare and Learning
Mr Michael Birmingham	Student Officer for Welfare and Learning
Mr Barry Wilson	General Assistant
Mr Theo Groen	Farm Assistant
Mrs Alysha Clark	Canteen Manager
Mrs Heidi Wilson	Canteen Manager

DEAR PARENTS

Guyra Central School is a progressive school with responsive leadership and highly motivated staff providing exceptional learning opportunities for all students from Kindergarten to Year 12. We aim to ensure that our students are provided with a wealth of opportunities in order that each student experiences success in academic, sporting, cultural and vocational pursuits.

As a central school, teaching expertise and skills are shared across primary and secondary contexts enriching the learning of our students. An extensive and challenging curriculum is offered, with a strong middle school program to foster continuity of learning from primary to the secondary school.

Guyra Central School considers learning and opportunity to be paramount. We take pride in our capacity to provide rich and innovative educational experiences for all students through the *Best Start* program, Gifted and Talented initiatives, *Quicksmart* numeracy, a range of state and regional literacy projects, excellent music and drama programs, as well as a whole school approach to the *Positive Behaviour for Learning* program. The school has initiated an Intensive Learning Centre to equip students with learning and study skills, as well as being a supervised homework hub.

Our ultimate goal is to empower our students with values, skills, and knowledge to become valuable members of their local community and adequately prepare them for life beyond school.

Guyra Central is well resourced by way of a new Science centre, Agricultural facility, refurbished library, canteen and administration centre. It is a forward focussed school in terms of technology provision and implementation into classroom practice. The school boasts two Connected Classrooms as well as interactive whiteboards in all learning spaces.

The school believes that strong and genuine links with the home and the school has a significant and positive impact on student learning. Parents are encouraged to actively participate in and contribute to the learning of their child.

Guyra Central School students have achieved success at local, regional and state sporting competitions, and acclaim in academic performance in the Higher School Certificate.

Guyra Central School promotes the core values of *Respect, Pride and Responsibility* within the whole school and broader community contexts.

TEACHING AND LEARNING

To provide a learning environment which is relevant to student's individual needs, interests and abilities through stimulating and challenging teaching by dedicated and professional staff.

CURRICULUM

To provide a flexible curriculum structure which is relevant to all stages of the student's development and caters for individual needs, interests, abilities, and provides the basis for a positive contribution to society.

SCHOOL AND COMMUNITY

To develop the partnership between our school and its community for the good of our students and their families.

STUDENT SUPPORT

To encourage students to set goals so that they can achieve their full potential academically, physically and socially as a member of a safe and caring school.

A BRIEF HISTORY OF OUR SCHOOL

For more than a century our school has provided a high quality educational service to the people of Guyra and surrounding districts.

The first school began as a result of an application, in August 1881, to the District Inspector of Armidale from families living around the Mother of Ducks Lagoon. As a result Loch End Public School was opened on 30th July, 1883 with approximately 32 pupils and Mr. Anthony O'Hare as the teacher.

The arrival of the railway in Guyra in 1884 saw the Railway Station become the hub of the community, causing a population shift. Because of this, the increased enrolments and many representations by the community, the Department of Education, on 2nd June 1893, relocated the school to a site in Bradley Street where the Council Chambers now stands, changing the school's name to Guyra Public School.

With enrolments reaching 200 and the buildings in a poor state of repair the Department of Education, in 1919, carried out extensive remodelling, constructing part of the U-shaped brick building remembered by many parents of our present day students.

The establishment of the secondary department in 1930 was the next stage in the school's development, with enrolments being 14 in the First Year (now Year 7) and 8 in Second Year (now Year 8). In 1931 a third year was added with those students studying for the Intermediate Certificate (an external examination). As secondary enrolments steadily increased, the school was reclassified as Guyra Central School in 1944.

The next major land mark for our school was the establishment of Years 11 and 12. After much hard work by the Parents & Citizens, the first senior school began in 1969.

The relocation of the school to its Marne Street site began in June 1970, when the secondary department began lessons in their present buildings. Seven years later, the primary pupils joined their secondary counterparts. At the same time, additional secondary accommodation was built, including two science laboratories, two classrooms and a music room.

Today, because of the interest, support and determination of our local community, Guyra Central School has facilities and resources the envy of many New South Wales students and teachers. In 2010 the school opened a new Science Block, Agriculture facilities and new Video Conference facilities. In 2015 the school opened a new Trade Training Centre for Metal and Engineering.





A LETTER FROM THE PRINCIPAL

Dear Parents

The school's community has agreed that the school should have a General School Contribution from students. Funds raised through this Contribution will be used to provide educational resources and programs in our school.

Payment of the General School Contribution is voluntary. However without the support from the payment of School Contributions we cannot provide to our students all that we would like. Our school would welcome your contribution, as this will significantly enhance the resources made available to students.

The funds generated by the General School Contribution are for this school only and may be added to by other school activities and funds raised by parent organisations for the benefit of students.

Finally, while I take the opportunity to stress the importance of your contribution I assure all parents that no embarrassment or discrimination will occur in our school as a result of non-payment of the contribution. Should you wish, I will be pleased to discuss difficulties with you including exemptions, support and options for payment by instalments.

Parents are also advised that a Special Assistance Scheme provides limited funds to assist with subject fees. Further information is available from the Principal.

Mrs Joanne Burgess
Principal

GENERAL SCHOOL CONTRIBUTIONS

(Formerly known as School Fees)

SCHOOL CONTRIBUTIONS

Contributions for this year:

GENERAL CONTRIBUTION - YEARS 7-12

Year's 7-10	Basic Fee	\$36-00
Year 11	Basic Fee	\$41-00
Year 12	Basic Fee	\$46-00

Subject Fees

Agriculture	Years 7 and 8	\$25.00
Visual Art	Years 7 and 8	\$25.00
Technology Mandatory	Years 7 and 8	\$25.00

Technics	Wood	Years 9 and 10	\$60.00+ purchase of own material for major projects
Technics	Metal	Years 9 and 10	\$60.00+ purchase of own material for major projects
Music		Years 9 and 10	\$20.00
Visual Arts		Years 9 and 10	\$50.00
Agriculture		Years 9 and 10	\$55.00
Food Tech		Years 9 and 10	\$80.00 or \$20.00 per term
Physical Activity and Sport Studies		Years 9 and 10	\$20.00

Agriculture	Years 11 and 12	\$80.00
Biology	Years 11 and 12	\$50.00
Chemistry	Years 11 and 12	\$50.00
Construction	Years 11 and 12	\$60.00
Industrial Technology	Years 11 and 12	\$60.00 + plus purchase of own material
Physics	Years 11 and 12	\$50.00
Primary Industries	Years 11 and 12	\$60.00
Photography	Years 11 and 12	\$90.00
Senior Science	Years 11 and 12	\$50.00
Visual Arts	Years 11 and 12	\$60.00

STUDENT ASSISTANCE SCHEME

Each year the Government provides a small amount of money to assist students whose parents are facing financial hardship. The funds are available to assist with excursions, subject fees, uniform and school requisites. Unfortunately assistance will only cover a part of the total cost(s). A committee considers each application and application forms are available from the Principal, or Mrs McFarlane in the office.

HOMEWORK

Homework is given to allow parents to keep in contact with the work their child is doing, to consolidate classroom learning and to establish useful work habits for later years. Careful thought is put into the type of homework students are requested to complete. Usually it is given to supplement what students are doing in class or to revise a specific skill.

Students need to ensure that they write down the homework they are given in their school planners.

ACCIDENTS AND ILLNESS AT SCHOOL

Parents are advised that they should not send children to school when they are sick. It is the school's policy to send sick students home immediately.

From time to time children have accidents or become ill at school. We have a well organised sick bay to cater for these emergencies. If your child becomes sick or has an accident while at school, we will immediately contact you or if you are unavailable a person you have nominated when you enrolled your child. If it is not possible to reach you then the school will take whatever action is in the best interests of the child.

The school is a member of the ambulance contributions scheme. Should it be necessary for the school to call the ambulance there is no charge to the parents for the trip from school to the hospital.

MEDICATION

There are strict guidelines for schools regarding the administration of medication. Office staff are only allowed to administer **prescription medication**. A signed note giving clear instructions for dosage and times must accompany any prescription medication to school.

In the interests of safety for all students **ALL** prescription medication to be taken at school must be left at the main office.



STUDENT REPORTS AND PARENT/TEACHER INTERVIEWS

Parents are encouraged to talk to their child's teacher **at any time during the school year**. Making an appointment via the office staff is **necessary**, as it allows the teacher to set time aside to concentrate on the interview.

Parents will receive a written report on their child(ren's) progress at the end of first semester (late June) and at the end of second semester (each December). Progress reports can be requested at any time of the year.

Scheduled parent/teacher interviews in Years 7-12 are held each year at the end of the first semester and are a vital part of the educational program provided at our school. All parents are urged to take the opportunity to talk to their child's teachers about any aspect of their child's education.

Personal Learning Plan meetings (PLPs) are held each year with each student, their parent/caregiver, Year Advisor and Deputy or Head Teacher. In this way we are able to work together to determine the best possible outcomes for each student, catering to the individual needs and interests.

CANTEEN

The school has a canteen that operates daily and is run by the Canteen Committee. Students are allowed to go to the canteen before school, at recess and lunch time to buy small items.

A price list is included in this booklet. Changes in pricing will be sent home in the Newsletter.

As the canteen is dependent upon help from parents, the manager/s would be most grateful to hear from you if you are willing to join the term roster. All canteen profits go to the P & C to be spent on items for the school.

GUYRA CENTRAL SCHOOL CANTEEN PRICE LIST TERM 4 - 2016

SANDWICHES ROLLS & WRAPS

Plain Buttered roll	\$1.50
Vegemite	\$2.20
Ham	\$2.50
Cheese	\$2.50
Egg	\$2.60
Cheese & Tomato	\$3.00
Egg & Lettuce	\$3.00
Ham & Cheese	\$3.00
Ham Cheese & Tomato	\$3.50
Chicken, lettuce & mayo	\$4.00
Chicken & Salad	\$4.50
Ham & Salad	\$4.50
Salad Box	\$4.00

(Lettuce, tomato, carrot, cheese & cucumber)

-add chicken or ham	\$5.00
Chicken & Salad Wrap ½	\$2.60
Full	\$5.00

Chicken Snack Wraps <i>(toasted)</i>	\$3.00
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Chicken Wrap

(Chicken fillet, lettuce & sweet chilli or BBQ sauce)

½	\$2.60
Full	\$4.50

Toasted sandwiches also available, add extras
\$0.50

Gluten free options are also available; please contact the Canteen to discuss further

SNACKS

Chips	\$1.50
Jelly Cups	\$1.00
Fresh Fruit <i>(red & green apples, oranges)</i>	\$1.20
Fruit & yoghurt	\$1.50
Popcorn	\$0.50
Cookies <i>(choc chip, jam drop)</i>	\$0.50
Mousse	\$1.20
Slice <i>(lemon coconut, choc sprinkle, caramel, hard choc coconut. Friday only choc chip)</i>	\$1.50

ICEY POLES

Icy Twist	\$2.00
Zooper Dooper	\$0.60
Frozen Yoghurt	\$2.20
Mini red Calippo	\$1.50

HOT FOOD

Plain Sausage rolls	\$2.80
Pies	\$4.00
Junior pies	\$2.60
Party Pies	\$1.20
Chicken Nuggets	\$0.60
Garlic Bread	Full \$2.50 ½ \$1.50
UFO's	\$1.30
Mini Pizza	\$2.70
Noodle Cup	Small \$0.60 Large \$1.00
Nacho's <i>(Thurs)</i>	\$4.00
Chicken Nugget & Gravy roll	\$3.00
Hash Brown & Gravy roll	\$3.00
Chicken fillet Burger <i>(with salad)</i>	\$4.00 \$4.80

DRINKS

Quench	\$2.50
Pop Top Milk <i>(choc, banana, straw)</i>	\$2.10
Pop Top Juice	\$2.00
Poppers	\$2.00
FM Milk	Lge \$4.50 Sml \$2.60
Nippy <i>(choc, strawberry)</i> GF	\$2.50
Water	\$1.50

EXTRAS

Tomato or BBQ Sauce sachet	\$0.30
Bags/Spoons/Forks (extra)	\$0.20
Bowls (extra)	\$0.50

All Primary lunch orders should be placed in lunch bags, ensure child's name and class is noted clearly on their order.

If your child would like something made to order please also fill out a lunch order and Alysha and Heidi will be more than happy to fulfil the orders

For enquiries please contact
Alysha or Heidi at the Canteen on 67791689

LIBRARY

All students are encouraged to borrow regularly from the school library. With a library of over 15,000 books the task of keeping track of all these is difficult and we ask that parents assist by making sure their children return books by the due date. If students haven't finished with the book by the return date, they are welcome to borrow it again but must take it to the library so the date of the loan can be changed.

If parents could occasionally check the bookshelves at home and return any school library books, the librarian would be grateful, and the cost of replacing lost books reduced. It is the school's policy to ask parents to pay for any lost books.

SCHOOL COUNSELLOR

The school has a specially trained Counsellor who is available to discuss students' progress with parents. Teaching staff will draw upon this expertise for assistance in determining students' needs and for advice on a range of other issues.

Parents may make an appointment with our Counsellor, through the school office. All dealings are in the strictest confidence.

Students may self-refer to the Counsellor.

ABORIGINAL EDUCATION OFFICER **(Miss Eunice Blair)**

The school is fortunate to have the services of an Aboriginal Education Officer. The Aboriginal Education Officer (AEO) is available to assist all students, but has special responsibility for our Aboriginal students. The AEO can be contacted through the school office.

STUDENT REPRESENTATIVE COUNCIL (SRC)

Each year students from year 7 to 12 are elected by their peers to represent

1. their year groups and to liaise between staff and students on matters relating to school welfare policies and procedures etc
2. the SRC organises events such as school socials to raise money for charity groups with special need and school resources etc
3. two students from each year (normally a boy and girl) and two aboriginal students (normally a girl and boy) are elected annually
4. SRC meetings are held every second Thursday, 2nd half lunch.

SCHOOL HOUSES

For the purpose of sporting and other competitions, students at Guyra Central School are divided into three houses as follows:

Malpas/Red

Chandler/Green

Nincoola/Blue

Students of the same family are usually placed in the same house although this may be altered due to fewer numbers in given age groups.

THE CLIMATE

Due to the nature of the winter climate in Guyra it is often only at lunchtime that the students are able to go outdoors. We therefore try to get the students to go outside whenever possible. It would help if you could make sure that your child comes to school with clothes warm enough to participate in outdoor activities.

It is also advisable for students to have the school jumper or school jacket with them at all times, even in the middle of summer.

NAME TAGS

So we can attempt to return any clothing that is lost by students, we do ask parents to assist by putting a child's name on every garment they are likely to take off at school, e.g. track suit, jumpers, shorts, hats, etc.

JOHN JONES

LOST PROPERTY

Lost property including clothing and other items can be checked via the main office. Unclaimed and unnamed clothing is either donated to the clothing pool or to charity.

COMMUNICATION

Postal Address:

Guyra Central School
27 Marne Street
GUYRA NSW 2365



Telephone:

6779 0844

Facsimile:

6779 2035

Canteen:

6779 1689

Email address

guyra-c.admin@det.nsw.edu.au

Making an appointment with a member of staff

If you wish to make an appointment either ring the school office or write to the member of staff requesting an appointment. Please list the times at which you will be available and the topic(s) of discussion. Leave a contact number or address and your appointment will be notified promptly.

As teachers are often on class when you arrive for your appointment please go to the Secondary office (unless unattended, then to the main office).

Please contact the school if you are unable to keep your appointment.

School Newsletter

A newsletter is distributed each Thursday fortnight. Every effort is made to incorporate all information and permission notes in this document. One copy is given to the youngest member of each family. Spare copies are available at the school office. Families may also request for the newsletter to be emailed directly to them, instead of being given to students. Please provide your email address to the front office if this is your preferred option.

CURRICULUM

Guyra Central School offers a very diverse and flexible curriculum throughout Years 7 to 12.

Years 7 and 8

All students study:

English

Mathematics

Science

Human Society and Its Environment (HSIE)

Technology - A combination of Technics (Wood & Metal), Food Technology, Textile Technology, Agricultural Technology

Languages Other Than English (LOTE) - all students experience French

Visual Arts - students learn to use a variety of artistic techniques and mediums

Music

Physical Development, Health and Physical Education (PD/H/PE) - students learn about healthy lifestyles, their own growth and development and social issues as well as experiencing new sporting activities and programs.

In 2017 Year 7 will be participating in a STEM Program one day a fortnight.

Years 9 and 10

Students continue their study in the core curriculum and choose three electives in each year. This enables a student to study a minimum of three, up to a maximum of five different elective courses over the two years. Each student must study one elective course for two years (200 hours) to satisfy School Certificate requirements.

Subjects change from time to time depending on student choice but often include:

Agricultural Technology	Food Technology	Commerce
	Drama	Music
Wood Technology	Textiles & Design	Information Software
	Visual Arts	Elective History
Metal Technology	Physical Activity and Sport Studies	

Students are given the option in Year 10 of enrolling in a VET course (early commencement Stage 6) as one of their electives. These courses may include but are not limited to Primary Industries, Retail, and Construction.

In addition, students continue PD/H/PE and begin Career Education, which includes Work Experience.

Years 11 and 12

Students choose from an extensive academic and vocational curriculum designed to meet the needs of the wide variety of students returning to complete the Higher School Certificate. There are many courses offered to students and they may choose any combination of academic, vocational, and TAFE courses which meet the Board of Studies regulations.

A Record of Success for Guyra School Graduates

Over the past several years, records of the destinations show that Guyra Central School students generally use their school experiences to advantage in gaining employment or continuing into further education and training.

In particular, there is a high success rate of employment amongst students. Most have gained employment as a direct result of their training, which resulted in the students developing employment skills required by industry.

Many of our more academic students have won prestigious scholarships and many others have gone on to success at very high levels at University and in subsequent employment.

We believe that the Staff at Guyra Central School prepares its students extremely well for a wide variety of post school destinations and that the friendly family atmosphere created by the small staff-student ratios is a positive influence on teaching and learning.

If you have any questions concerning our Curriculum, please contact the Principal, Deputy Principal or our Careers Adviser at school on 6779 0844.

We look forward to teaching your children in their secondary years at Guyra Central School.

STUDENT WELFARE

At Guyra Central School all students are encouraged to pursue excellence academically, culturally, on the sporting field and in community participation. Student success is celebrated and documented as part of a systematic reward system.

Our student discipline system is focused on the rights of the teacher to teach and students to learn yet provides strong welfare support for students with behaviour issues.

N-DETERMINATION

What is the N-Determination Process?

On the recommendation of the school the Board of Studies can N-Determine a student in a course. In effect, the N-Determination results in a non-award for the course. If the course is compulsory, for example as English is for the HSC, then the student fails to qualify for the HSC. If a student needs 10 units to qualify for the HSC and a student is N-determined in one 2 unit course, then the student fails to qualify for the HSC. The process also applies to School Certificate and Preliminary courses.

The N-Determination is designed primarily to promote and strengthen the care the school can provide for students in the ROSA, Preliminary and Higher School Certificate years. It is aimed at providing positive encouragement for students to enhance their learning outcomes. The process has been created to provide opportunities for the examination of “at risk” students’ problems and to seek solutions.

The timing, nature and frequency of the N-Determination procedures are designed to retrieve “at risk” students rather than trying to exclude them.

What are the Criteria used to assign N-Determination?

An N-Determination may be assigned in a subject for any of the following reasons:

1. Failure to attend all scheduled lessons and other teacher contact periods. PD/Health Seminars and Formal assemblies are considered compulsory lessons.
2. Failure to provide necessary equipment and other material required for the fulfilment of course requirements.
3. Failure to participate in learning activities necessary for the fulfilment of course requirements.
4. Failure to attend scheduled class tests or examinations.
5. Failure to submit required pieces of written work/assignments by the due date.
6. Failure to satisfactorily complete Assessment Tasks.

Further details of the “N” determination process are outlined in assessment booklet.

How does the process work?

Preventative action:

If a student's performance in any of the above areas is of concern the teacher of the student will work with the student in partnership with parents and other teachers, if necessary, to try and resolve the problem.

Meeting:

If a student fails to complete an assessment task by the due date and fails to provide adequate documentation requesting an extension an "N" determination warning letter will be sent home outlining how the student can rectify the problem and requesting parent contact. The school retains a copy of this letter.

Consequences of not responding to the warning letters:

The policy of the Board of Studies is that a student may be N-Determined in a course if a specific problem remains unresolved after two official warning letters concerning the specific problem have been sent by the school. In the normal course of events, if the student does not resolve the problem after the second warning letter, then a third letter will be sent indicating that the student has been N-Determined in that course.

***** VACATION DATES FOR 2017 *****

Friday	27 th January	Staff Development Day
Monday	30 th January	School Resumes (Yr's 1-6, 7, 9 & 11)
Tuesday	31 st January	School Resumes (Yr's 8,10 & 12)
Thursday	2 nd February	School Resumes (Kindergarten)
Friday	7 th April	Last Day of Term 1
Wednesday	26 th April	Staff Development Day
Thursday	27 th April	First day Term 2
Monday	12 th June	Queen's Birthday
Friday	30 th June	Last Day of Term 2
Wednesday	17 th July	Staff Development Day
Thursday	18 th July	Term 3 Begins
Friday	22 nd September	Term 3 Ends
Monday	9 th October	Term 4 Begins (K – 12)
Friday	15 th December	Last day Term 4
Monday	18 th December	Staff Development Day
Tuesday	19 th December	Staff Development Day

P & C ASSOCIATION

The P&C is involved in a number of interesting school community and fundraising activities. Your support and participation at meetings would be most welcome.

The P&C supports all areas of the school. At meetings reports are given by school personnel with particular attention to both parts of the school.

The P&C meets twice a term on a Tuesday, dates TBA at 6.00pm.

The meetings are held in the Staff Common Room. Parents are encouraged to be part of the decision making in the school.

SCHOOL SPORT

Students from Years 7-12 participate in a variety of activities which are organised on and within and between and inter school basis. Students who excel in their sporting endeavours have the opportunity to go on to district, regional, state and even national level. A number of our students have competed at state level over the past few years.

Whilst offerings may vary each year depending upon the availability of facilities and personnel, major sports are offered every year, including: cricket, athletics, cross country, hockey, life-saving, netball, rugby league, soccer, softball, swimming, tennis, and in addition, walking, bicycle riding, aerobics, horse sports, lawn bowls and golf.



Schools offering rugby league and rugby union as a school sport must first seek approval. Students who wish to participate in these sports must also receive the written approval of their parents.

Teachers and coaches who select, coach, manage and/or train school rugby league and rugby union teams are required to make a subjective assessment of the players to determine whether they have the physique to play in the front or second row of a scrum. If there is any doubt the student must be ruled out for his own safety.

SCHOOL EXCURSION PROGRAM

All students from Kindergarten to Year 12 are involved in excursions which are used to demonstrate, reinforce and develop skills, knowledge, values and attitudes learnt in the classroom environment.

In addition, a developmental program of overnight and extended excursions is available for students from Years 7 to 11. The aim of this program is to develop progressively students' ability to interact with others in a range of settings, independence and experience of the world outside their immediate environment.

Information is forwarded to parents at appropriate times during the year.



SCHOOL TIMES

SCHOOL HOURS:

Years 7 to 12 - 8.55 a.m. until 3.20 p.m.

BELL TIMES:

7-12 – Mon, Tues, Thurs & Fri

Wednesday

8.55am	Roll Call	8.55am – 9.00am	Roll Call
9.00am - 9.50am	Period 1	9.00am - 9.50am	Period 1
9.50am - 10.40am	Period 2	9.50am - 10.40am	Period 2
10.40am - 11.10am	Recess	10.40am - 11.10am	Recess
11.10am - 12.00am	Period 3	11.10am - 12.00pm	Period 3
12.00pm - 12.50pm	Period 4	12.00pm - 12.50pm	Period 4
12.50pm - 1.15pm	Lunch 1	12.50pm - 1.10pm	Assembly
1.15pm - 1.40pm	Lunch 2	1.10pm - 1.30pm	Lunch 1
1.40pm - 2.30pm	Period 5	1.30pm – 1.50pm	Lunch 2
2.30pm - 3.20pm	Period 6	1.50pm - 2.35pm	Period 5
		2.35pm - 3.20pm	Period 6

Students should **not** be at school **before 8.30am** as there is no supervision.

Students are advised to arrive at school at least ten minutes before lessons commence to attend to tasks such as ordering lunch and still get to class on time.

When students arrive at school they should move to the secondary quadrangle. They should not enter the buildings unless it is raining.

The school requires that students do not leave the school grounds at lunch time.

Leaving School Early - Partial Absences

A student who wishes to leave school early or will be absent during the day because of an unavoidable reason must bring a note from home to the Main Office before the commencement of lessons. Students will need to be picked up from the Main Office and the parent/carer will be issued with a leave pass. Year 11 and Year 12 students are required to be at school at all times, including their study lessons.

TRANSPORTATION OF STUDENTS TO AND FROM SCHOOL

Buses

Students from Years 7 to 12 must live in excess of 2.0kms from school for free transport. Application forms are available from the main school office.

Government policy provides for free travel, subject to the above conditions, between the student's normal place of residence and the school. There is no provision for free travel to and from other location.

Students using Charter (out of town) Buses

All students are transported free. Parents of students who are required to travel in excess of 1.6kms from home to the bus pick-up point are entitled to a subsidy *provided that a special trip is made for this purpose alone*. Application forms for this subsidy are available from the main school office.

The School asks for parental support in teaching proper bus behaviour.

Our Bus Rules Are:

- * Remain seated while the bus is moving
- * Do not distract the driver
- * Respect others and their property
- * Do not put anything out of the windows
- * Wait quietly at the bus stop
- * Do not cross the road until the bus has gone.

PARENTS WHO HAVE ANY CONCERNS ABOUT BUSES SHOULD CONTACT THE BUS DRIVER WHO IS RESPONSIBLE FOR THE OPERATION OR THE BUS AND STUDENT BEHAVIOUR WHILE ON THE VEHICLE.

Transport by Car

Parents are requested to ensure that they observe the signs at the front of the school and let students off at the appropriate place.

As part of the school's road safety program, we are trying to teach students the importance of using the road safely. To help us, parents are asked to ensure their children use the Marne Street flagged crossing. It is important that both parents and teachers set a good example.

UNIFORM - YEARS 7-12

Our school uniform is compulsory. We seek parents' cooperation in ensuring that students present for school well groomed and in full uniform. If a student cannot wear uniform - or any part of it - please send a note to your child's teacher in the secondary department. Uniform checks are held randomly. If a student is out of uniform without a parental note the student is generally placed on a lunch detention. If a student is persistently out of uniform without a note then parents are contacted. N.B. Students will NOT be permitted to attend excursions or any activity representing the school if they are NOT in full school uniform, unless otherwise specified.

Years 7-10 Girls:

- Plain white or sky blue button up shirt or sky blue polo shirt with crest
- School tie (optional but encouraged)
- Blue checked skirt or blue checked dress or plain navy long shorts or plain navy blue slacks
- Royal blue school jumper or school jacket or school blazer
- Black leather shoes or black plain sneakers and long or short navy or white socks.

Years 7-10 Boys:

- Plain white or sky blue button up shirt or sky blue polo shirt with crest
- School tie (optional but encouraged)
- Plain grey trousers or shorts (no coloured stripe or logo)
- Royal blue school jumper or school jacket or school blazer
- Black leather shoes or black plain sneakers and long or short grey socks.

Years 11 and 12 Girls:

- Plain white or sky blue button up shirt or blue polo shirt with crest
- School tie (optional but encouraged)
- Plain dark blue slacks or blue checked skirt or blue checked dress
- Royal blue school jumper or school jacket or school blazer
- Black leather shoes or black plain sneakers and long or short white socks.

Years 11 and 12 Boys:

- Plain white or sky blue button up shirt or blue polo shirt with crest
- School tie (optional but encouraged)
- Plain grey trousers or shorts (no strip or logo)
- Royal blue school jumper or school jacket or school blazer
- Black shoes or black plain sneakers and long or short grey socks.

Winter:

- The school jacket may also be worn in winter over your school jumper.



Sports Uniform

For both boys and girls the sports uniform including a plain dark blue or plain black tracksuit may be worn all day on Sports days.

- GIRLS:**
- Plain dark blue sports skirt or plain navy shorts and sport polo shirt.
 - Sports shoes and white socks.

- BOYS:**
- Plain navy shorts and sport polo shirt.
 - Sports shoes and white socks.



ADDITIONAL

- The P&C determine the uniform. If there are queries about the uniform please contact the P&C president. If you have difficulty finding affordable items of uniform please contact the P&C president.
- The school's clothing pool is made up of unclaimed lost property and may be able to assist with items of uniform. Please contact the school for assistance.
- If you are having difficulty purchasing uniform because of financial constraints please contact the school principal.

For safety reasons Food Technology Textile Technology, Science, Industrial Technology (Wood & Metal), Technology Mandatory and Agricultural students must wear covered leather shoes for all practical classes.

STUDENT WELFARE

Introduction:

Student Code of Conduct:

The Code of Conduct defines the rights that students have in our school together with the associated responsibilities that they share.

Support for Students:

This section outlines the supports that are available for students.

Recognising Student Success:

The aim of the award system is to systematically acknowledge and provide rewards for the good things that students do.

Inappropriate behaviour by students:

This section outlines the steps teachers take in responding to generally inappropriate behaviour at school. This is not detailed or exhaustive but intended to be a guide. The procedures are designed to preserve the right of the teacher to teach and the right of students to learn without disruption from students. The procedures are, however, positive in that substantial effort is made to assist disruptive students adopt more positive behaviours. The participation of parents in this process is also encouraged.

Some behaviour, for example, smoking, harassment etc. are addressed using specific procedures in addition to those described above. These are outlined in this section.

Rules relating to safety and the smooth running of the school:

Schools are complex organisations and rules relating to safety, supervision etc is needed to maintain the safe and smooth operation of the school.

SUPPORT FOR STUDENTS

Growing up is not necessarily the easiest thing to do. Students need families that support them in the development of self-discipline, resilience, responsibility and the ability and willingness to care for others. The school seeks to work with parents in providing supports for students. Support can range from having a friendly talk to more structured forms and includes:

- General assistance provided by staff. All teachers in the school see themselves as available to assist students.
- Each year cohort has a year adviser who has volunteered to be available for the students in that year. The year adviser can be an advocate for students.
- The school has a supervisor of girls whose particular role is to assist girls.
- The school counsellor is a person especially trained to assist students. Counsellors are good listeners and have handy hints for making growing up easier. Students can self-refer to the counsellor or may be referred to the counsellor with parental permission.
- All senior students have a mentor. A mentor is a teacher who works with his/her mentee and the mentee's parents to assist students through the senior years of schooling.
- The Aboriginal Education Officer (AEO) is available to assist all students but has a particular focus on Aboriginal students.
- The school has links with providers of other services such as the Home School Liaison Officers, Behaviour Support, Youth Liaison Officer etc.
- A period check is sometimes given to students to assist them in improving their behaviour. The duration of the program is variable and depends on the student. It provides students with the opportunity to receive feedback on classroom behaviour and performance every period of the day. As parents are asked to sign each day's period check, they too have access to the information and have the opportunity to support the student's efforts to improve.
- The use of time-out, and or in the silent room may seen by many students as a negative consequence, is intended to provide students with a break from their normal routine so they can, independently of their peers, take stock of their current learning performance, relationships, behaviour etc. It is a time when issues can be discussed on a one to one basis, when the student can reflect on his/her goals and priorities and when the future can be contemplated.
- STLA.

Recognising Student Success:

Head Teacher/Participation Certificates

Awarded by Head Teachers for some action, which is particularly outstanding. Participation Certificates are issued by Head Teachers to recognise achievements in school service and other areas not covered by Key Learning Areas. Sporting ribbons, age championships, senior attendance, special performances, competitions are linked into these awards.



Guyra Central School Award System

The award and discipline levels will be considered as a continuum.

BRONZE AWARD	10 <i>Points</i> .
SILVER AWARD	20 <i>Points</i> (over and above the Bronze Award)
GOLD AWARD	30 <i>Points</i> (over and above the Silver Award).
GOLD AWARD WITH BAR	30 <i>Points</i> (over and above Gold Award).
AWARD OF EXCELLENCE	30 <i>Points</i> (over and above Gold award with Bar).

Points are 1 point for Snowburst and 2 points for Head Teacher award.

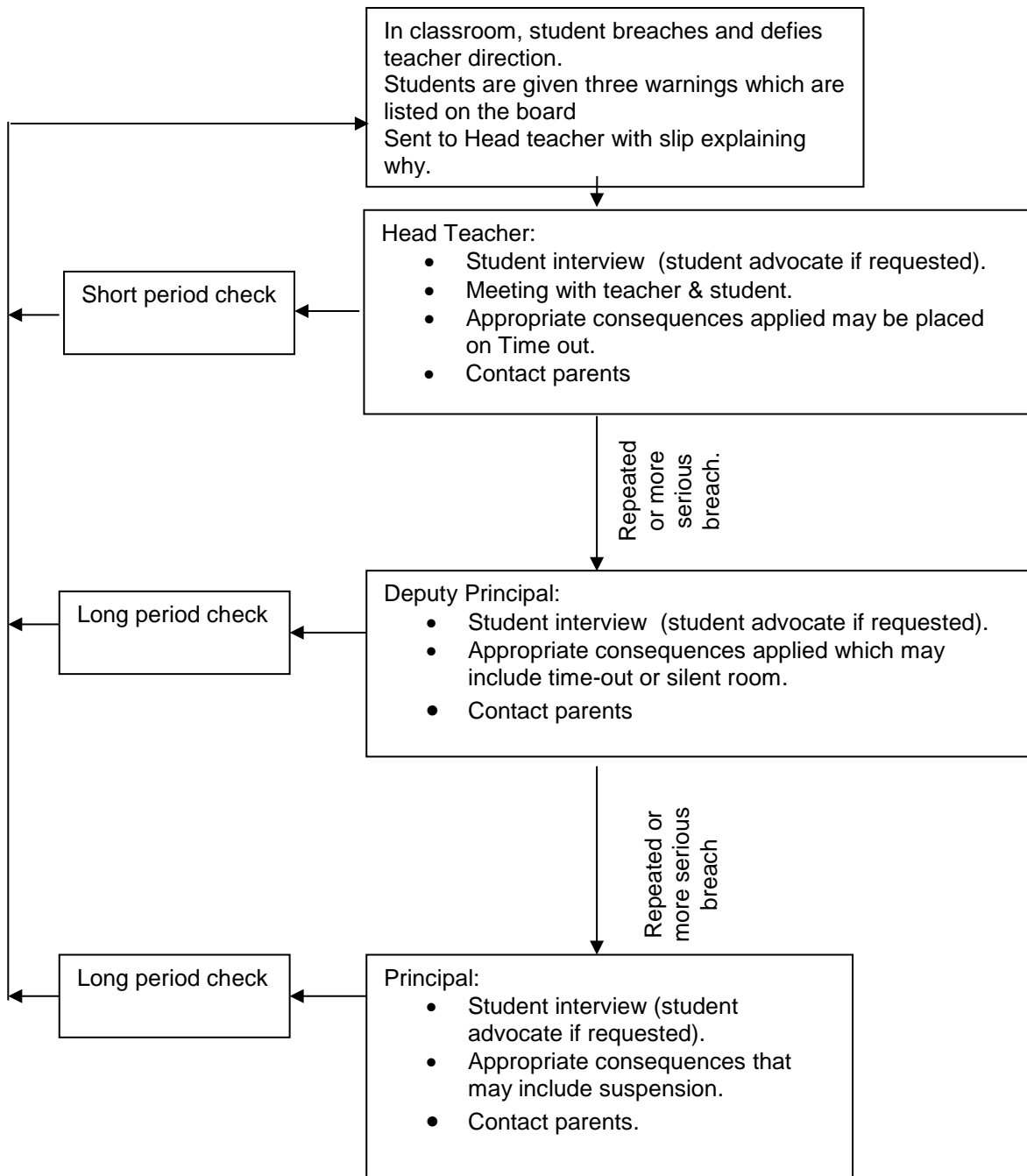
INAPPROPRIATE BEHAVIOUR BY STUDENTS:

- Inappropriate behaviour can range from minor infringements of school rules to serious offences. Teachers respond to these behaviours according to the level of seriousness of the behaviour. Most students respond positively to minor correction by teachers but some, despite warnings, choose to continue to misbehave. These students and those who are seriously insolent or violent are removed from class and sent to the head teacher. In more serious cases the student may be sent directly to the deputy principal or principal.
- If a student is exited from class to a head teacher, the head teacher will typically communicate this fact to the student's parents, interview the student and arrange a meeting between the student and the teacher. Appropriate consequences will be imposed.
- In all dealings with students teachers are expected to be procedurally fair. The student has the right to tell his/her version of events and the student has the right to have an advocate present if desired. The advocate is normally the student's year adviser but it may be another person chosen by the student.
- If the level of disruption, disobedience or insolence is more serious or is repeated, the head teacher will refer the student to the deputy principal. If, after discussing the matter with the student and if necessary other students and staff members, the deputy principal feels the behaviour was serious then the student will normally be sent to time-out or silent room. During time-out and silent room the offending behaviour will be discussed with the student. The student will normally have contact with the year adviser, will normally complete school work and will normally construct a behaviour plan aimed at addressing the issue which resulted in the student being placed in the time-out. If the student is unco-operative or insolent while in time-out he/she will be referred to the principal who may suspend the student from school. If suspension occurs for this reason, re-entry to the school will be via silent room.
- If the student has been co-operative, and an appropriate period of time-out or silent room has elapsed the student returns to class on a period check.
- The period check is supervised by the deputy principal or a head teacher and provides for daily feedback on the student's behaviour to the student, the student's parents and the deputy principal or head teacher. The period check will last for an appropriate period. If the arrangements regarding the period check are not followed or the behaviour plan is not followed the student returns to reflect further on the behaviour.

- Suspension from school is one of the most serious consequences a school can apply. The Department of Education and Training mandates that the principal must suspend for use of illicit drugs, possession of a weapon or violence. In cases of suspension for these reasons the school may not have communicated with parents prior to the suspension.
 - Under the Department's suspension policy the principal may suspend for a range of other behaviours including repeated disobedience which includes repeatedly breaking school rules. In these cases the school normally seeks the assistance of parents in working with the student so that suspension can be avoided.
 - Suspension may be short (four days or less) or long (up to twenty days). Repeated suspensions may lead to expulsion from the school.
-
- In some circumstances a student may be referred to the Youth Liaison Officer. The Youth Liaison Officer is a policeman/woman attached to the local police command who is trained in the juvenile justice system. Any teacher, student or parent can contact the Youth Liaison Officer and seek his/her assistance in dealing with harassment, intimidation or violence in or out of school. The Youth Liaison has enforcement powers that the school does not have.

Procedures for dealing with breaches of the Discipline Policy:

Overview



Special Arrangements for Specific Behaviours

Racism

- Racism refers to hurtful behaviour directed at a person because of the person's race. It is possible for any person in the school to be a victim of racism.
- All public schools have an Anti-Racism Contact Officer (ARCO). The ARCO is trained in the procedures to use when dealing with complaints concerning racism. All complaints regarding racism need to be made to this person who will systematically follow the set procedures, the Department of Education and Training Guyra Central School ARCO is Mrs Hopwood and Mrs Ballard.
- Students, parents and staff should have zero tolerance of racism. Students and parents should contact the school over any incident of racism being sure to provide as much specific information as possible, such as, who was involved in the incident, when it occurred, where it occurred, what was said, who witnessed it, etc. Incidents about which there is specific information can be more effectively dealt with by the ARCO.

Harassment/Bullying

Harassment indicates the desire of one person to make another person unhappy which is, in a fundamental way, against our school ethos. Harassment by definition is repeated hurtful behaviour and is therefore willful and never accidental. Harassment is designed to hurt and is therefore serious.

Under this policy harassment is seen as an unacceptable behaviour irrespective of whom it is hurting. Thus the consequences of harassing students applies to repeated incidents of the behaviour itself not to repeated incidents of harassment of one particular person.

Guyra Central School has a specific Anti-bullying Policy which has been endorsed by both the P & C and SRC.

Smoking

Smoking on school property is illegal.

Truancy

In cases of persistent absences from school the school works with the student's parents to try to resolve the problem. If the problem persists, the issue is referred to the Home School Liaison Officer (HSLO). The HSLO is employed by the Department of Education and Training to work with parents and student on attendance issues.

Leaving the school grounds without permission

Occupational Health and Safety law requires that people in the school can be accounted for in cases of emergency. Students therefore cannot leave the school without permission. When a student has permission to leave the school, he/she must sign out at the main office and thus must have a note giving reasons.

Rules relating to safety and the smooth running of the school:

Playground Rules:

- Balls are not to be used in the canteen area unless for a staff organised activity.
- No balls larger or harder than a tennis ball may be used in the quad or the back quad.
- Footballs and other sporting equipment are to be stored in Room 7 except when in use out the back. If room 7 is not available students must contact a staff member who will arrange storage of the equipment in room 7.
- The canteen area is for transit to the toilets, canteen lines and the library/office area. It is not an area for play.
- Students must not loiter around doors.
- The basketball courts are a shared space and can be used for recess and lunch. The courts are for playing basketball only and are supervised by the teacher on outside duty.

Out of bounds areas:

- Unless seeing a teacher all corridors are out of bounds during breaks and before school except for the corridor from the canteen to room 7 is used by students coming from and going to the back quad and oval. (Students must not loiter in this corridor).
- The foyer is for transit only.
- The administration area is out of bounds unless seeing a teacher.
- The primary playground is out of bounds.
- In the outside area, any area where students cannot be seen by the supervising teacher is out of bounds eg behind the pine trees along the showground fence.
- The primary canteen area is for transit only.

Wet/Cold weather arrangements:

- During wet or cold weather students may use the following areas:
 - Corridor from the canteen area to room 7.
- While in the canteen area and the corridors during wet weather, students are to stand or sit quietly and are not to run or play energetic games.
- To use the wet or cold weather areas students must ask the teacher on duty.
- In wet weather the Gym might be used instead. If this is the case the bell will ring three times.

Arrangements regarding School Socials:

- School socials are valuable and enjoyable experiences for students however they are not part of school's formal curriculum. The supervising teachers give up their evening to enjoy the company of well behaved students.
- Students who do not behave appropriately at a school social or enter the school grounds without permission will not be welcome at future socials.
- The doors to the social are closed fifteen minutes after the start time and students are not permitted to enter unless with a parent. This arrangement is in place so that parents know that children will not be able to wander the streets for some time then enter the social.
- For the same reason students are not permitted to leave the social before the end of the social unless with a parent.
- Normal school rules regarding obedience, smoking etc apply.

- The school may exclude students from attending socials based on their behaviour at school prior to the social. If a student is on a contract they are not allowed to attend.

Travelling with Student Drivers:

- Drivers who are students are permitted to carry passengers who are students under the following conditions:
 - The driver of the vehicle has written permission from his/her parent/guardian to drive passengers who are students for a specific occasion.
 - The passengers who are students have written permission from their parent/guardian to be driven by the particular driver.
- The school may override the permission of parents/guardians if the school has concerns over the driving behaviour of a student.

SUBJECT REQUIREMENTS

Year 7

GENERAL REQUIREMENTS FOR ALL SUBJECTS

A School Planner will be supplied to all students Day 1, Term 1 2017

HB Pencil

Blue or Black Pens

Red Pen

Glue

Scissors

Coloured Pencils

Textas

Eraser

Pencil Sharpener

Ruler

Highlighters

Pocket Dictionary

USB – minimum 2 GB essential

English

1 Display folder (A4) Yellow

Dictionary

1 120page A4 exercise book

Languages Other Than English (LOTE)

1 A4 exercise book

1 A4 Display Folder

History

1 96 page A4 exercise book

1 A4 Display folder

Geography

1 96 page A4 exercise booklet

1 A4 Display Folder

Mathematics

1 240 page grid style (preferably A4) exercise book

1 Geometry Set including compass & protractor

1 Scientific Calculator Casio (available from the School) Approx. \$20.00

Science

1 A4 exercise book

PE/Health/PD

1 48 page A4 exercise book
PE uniform, joggers,
sun protection, water bottle

Design and Technology

2 A4 Plastic Display Folder

2 96 page A4 exercise book

Music

1 A4 Plastic Display Folder

1 Exercise book with manuscript

Visual Art

1 A4 Visual Arts Process Diary – (spiral bound)
Pencils – HB, 2B, 4B, 6B

Agriculture

1 A4 48 page exercise book
Shoes as described below
Sun protection

* NB No multi-subject books

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture, Food and Art.

All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

Year 8

GENERAL REQUIREMENTS FOR ALL SUBJECTS

HB Pencil
Blue or Black Pens
Red Pen
Glue
Scissors
Coloured Pencils
Eraser
Pencil Sharpener
Ruler
Highlighters
USB – minimum 2 GB essential

English

- 1 Display folder (A4)
- 1 120 page A4 exercise book
Dictionary

History

- 1 120page A4 exercise book
- 1 A4 Display folder

Geography

- 1 96 page A4 exercise book
- 1 A4 Display folder

Mathematics

- 1 240 page grid style exercise Book (preferably A4)
- 1 Geometry Set including compass & protractor
- 1 Scientific Calculator Casio (available from the School)
Approx. \$20.00

Science

- 1 A4 exercise book

PE/Health/PD

- 1 48 page A4 Exercise book
PE uniform, joggers,
sun protection, water bottle

Design and Technology

- 2 A4 Plastic Display Folder
- 2 96 page A4 exercise book

Music

- 1 A4 Plastic Display Folder
- 1 94 page A4 Exercise book

Visual Art

- 1 A4 Visual Arts Process Diary – (spiral bound)
Pencils – HB, 2B, 4B, 6B
Textas/Coloured Pencils

Agriculture

- 1 A4 48 page exercise book
Shoes as described below
Sun Protection

*NB – No multi-subject books.

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture, Food and Art.
All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

Year 9

GENERAL REQUIREMENTS FOR ALL SUBJECTS

HB Pencil
Blue or Black Pens
Red Pen
Glue
Scissors
Coloured Pencils
Eraser
Pencil Sharpener
Ruler
Highlighters
USB – minimum 2 GB essential

English

1 Display folder (A4)
1 120 page exercise book
Dictionary

History

1 120 page A4 exercise book
1 A4 Display folder
1 Foolscap Manilla envelope

Geography

1 120 page A4 exercise book
1 A4 Display folder
1 Document Wallet

Mathematics

1 240 page grid style exercise Book (preferably A4)
1 Geometry Set including compass & protractor
1 Scientific Calculator Casio (available from the School) Approx. \$20.00

Science

1 A4 exercise book

Careers

1 96 page A4 exercise book
2 Manilla Folder/Document Wallet

Drama

1 96 page A4 exercise book

Commerce

1 148 page A4 exercise book
1 A4 Display folder

PE/Health/PD

1 148 page A4 Exercise book
PE uniform, joggers,
sun protection, water bottle

PASS

1 148 page A4 Exercise book
PE uniform, joggers,
sun protection, water bottle

Art

1 A4/A3 Visual Arts Process Diary – (spiral bound)
Pencils – HB, 2B, 4B, 6B
Textas/Coloured Pencils
3 A3 or bigger Canvases

Agriculture

1 96 page A4 exercise book

Shoes as described below
Sun protection, water bottle

Food Technology

1 A4 Display folder
1 128 page A4 exercise book
1 Cloth apron, Tea towel, Dishcloth,
plastic container to take food home

Technology

1 96 page exercise book
1 A4 Display Folder (per class or subject)

Information Software and Technology

1 A4 Spiral bound book
1 Display folder

Music

1 A4 Plastic sleeve folder
1 Exercise book (Music with staves)

*NB – No multi-subject books

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture, Food and Art.

All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

Year 10

GENERAL REQUIREMENTS FOR ALL SUBJECTS

HB Pencil
Blue or Black Pens
Red Pen
Glue
Scissors
Coloured Pencils
Eraser
Pencil Sharpener
Ruler
Highlighters
USB – minimum 2 GB essential

English

- 1 Display folder (A4)
- 1 148 page A4 exercise book

History

- 1 A4 Display folder
- 1 120 page A4 exercise book
- 1 Foolscap manilla envelope

Geography

- 1 120 page A4 exercise book
- 1 A4 Display folder
- 1 Foolscap Manilla envelope/wallet

Mathematics

- 1 240 page grid style exercise book (preferably A4)
- 1 Geometry Set including compass & protractor
- 1 Scientific Calculator Casio (available from the School) Approx. \$20.00

Science

- 1 A4 exercise book

Careers

- 1 96 page A4 exercise book
- 1 Manilla Folder/Document Wallet

Commerce

- 1 148 page A4 exercise book
- 1 A4 Display folder

PE/Health/PD

- 1 48 page A4 Exercise book
PE uniform, joggers, sun protection, water bottle

PASS

- 1 148 page A4 Exercise book
PE uniform, joggers, sun protection, water bottle

Art

- 1 A4/A3 Visual Arts Process Diary – (spiral bound)
Pencils – HB, 2B, 4B, 6B
Textas/Coloured Pencils
- 3 A3 or bigger Canvases

Agriculture

- 1 96 page A4 exercise book
Shoes as described below
Sun protection, water bottle

Food Technology

- 1 A4 Display folder
- 1 128 page A4 exercise book
- 1 Cloth apron, Tea towel, Dishcloth, plastic container to take food home

Technology

- 1 96 page exercise book
- 1 A4 Display Folder (per class or subject)

Information Software and Technology

- 1 A4 Spiral bound book
- 1 Display folder

Music

- 1 A4 Plastic sleeve folder
- 1 Exercise book (Music with staves)

Drama

- 1 96 page Exercise Book

*NB – No multi-subject books

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture, Art and Food.

All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

Year 11

GENERAL REQUIREMENTS FOR ALL SUBJECTS

HB Pencil
Blue or Black Pens
Red Pen
Glue
Scissors
Coloured Pencils
Eraser
Pencil Sharpener
Ruler
Highlighters
USB – minimum 2 GB essential

English (all levels)

- 1 Display folder (A4)
- 1 A4 Lever Arch file + A4 paper

Mathematics

- 1 240 page grid style exercise Book
- 1 240 page exercise book
- 1 Geometry Set including compass & protractor
- 1 Scientific Calculator Casio (available from the School) Approx. \$20.00)

Mathematics & Extension 1 also require a lined pocket notebook

Senior Science, Chemistry, Biology

- 1 Exercise book
- 1 Display folder + plastic sleeves

Industrial Technology

- 1 240 page exercise book
- 1 A4 Display folder

Ancient History

- 1 96 page A4 exercise book
- 1 A4 Display folder
- 1 Plastic envelope (Foolscap)

Modern History

- 1 96 page A4 exercise book
- 1 A4 Display folder
- 1 Plastic envelope (Foolscap)

IPT

- 1 A4 Spiral bound book
- 1 A4 Display folder with sleeves
- 1 16 GB USB **PE/Health/PD**
- 3 96 page A4 Exercise book
- 1 Lever Arch Folder

Agriculture

- 1 148 page A4 exercise book
- Shoes as described below
- Sun protection, water bottle

Computer Application

- 1 A4 Spiral bound book
- 1 A4 Display folder and plastic sleeves
- 1 16 GB USB

Retail

- 1 A4 Level Arch File + A4 paper

Music

- 1 A4 Level Arch File + A4 paper

Visual Arts/Visual Design

- 1 A3 Visual Arts Process Diary (spiral bound)
- Pencils – HB, 2B, 4B, 6B
- Textas/colour pencils
- Display folder

Photography

- 1 Handtowels/tea towels
- Pencils/Pens
- 1 A4 Visual Arts Process Diary

Primary Industries

- 1 A4 Spiral bound exercise book
- Sun protection and water bottle

VET Metals

- 1 A4 Display folder

*NB – No multi-subject books

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture.

All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

Year 12

GENERAL REQUIREMENTS FOR ALL SUBJECTS

B Pencil
Blue or Black Pens
Red Pen
Glue
Scissors
Coloured Pencils
Eraser
Pencil Sharpener
Ruler
Highlighters
USB – minimum 2 GB essential

English (all levels)

- 1 Display folder (A4)
- 1 A4 Lever Arch file + A4 paper

Mathematics

- 1 240 page grid style exercise Book
- 1 240 page exercise book
- 1 Geometry Set including compass & protractor
- 1 Scientific Calculator Casio (available from the School) Approx. \$20.00

Senior Science, Chemistry, Biology

- 1 A4 exercise book
- 1 Display folder + plastic sleeves

Industrial Technology

- 1 240 page exercise book
- 1 A3 Display folder with black inserts

Ancient History

- 1 96 page A4 exercise book
- 1 A4 Display folder
- 1 Plastic envelope (Foolscap)

Modern History

- 1 96page A4 exercise book
- 1 Document wallet

Extension History

- 1 96 page A4 exercise book
- 1 A4 Display folder

IPT

- 1 A4 Spiral bound book
- 1 A4 Display folder with sleeves

PE/Health/PD

- 4 128 page A4 Exercise book
- 1 Lever Arch folder
- Highlighters & tabbed sticky notes

Agriculture

- 1 148 page A4 exercise book
- Shoes as described below
- Sun protection, water bottle

Computer Application

- 1 A4 Spiral bound book
- 1 A4 Display folder and plastic sleeves

Retail

- 1 A4 Level Arch File + A4 paper

Visual Arts/Visual Design

- 1 A3 Visual Arts Process Diary (spiral bound)
- Pencils – HB, 2B, 4B, 6B
- Textas/colour pencils
- Display folder

Photography

- 1 Cotton Handtowels/tea towels
- Pencil/Pens
- 1 A4 Visual Arts Process Diary

Primary Industries

- 1 A4 Spiral bound exercise book
- Sun protection and water bottle

SLR

- 1 96page Exercise book
- PE Uniform, joggers, sun protection, water bottle

Vet Metals

- 1 A4 Display folder

Music

- 1 96 page A4 exercise book
- 1 Display folder

*NB – No multi-subject books

All Students will need to wear closed in black leather shoes so that they can participate in practical lessons, in DT, Science and Agriculture.

All Students A diary will be supplied to all students Day 1, Term 1 2017. Students will be expected to use this for every lesson to aid with planning and organisation.

